



BRIDGEVIEW

Availity Essentials Remittance Viewer

WWW.AVAILITY.COM/ESSENTIALS

REMITTANCE VIEWER

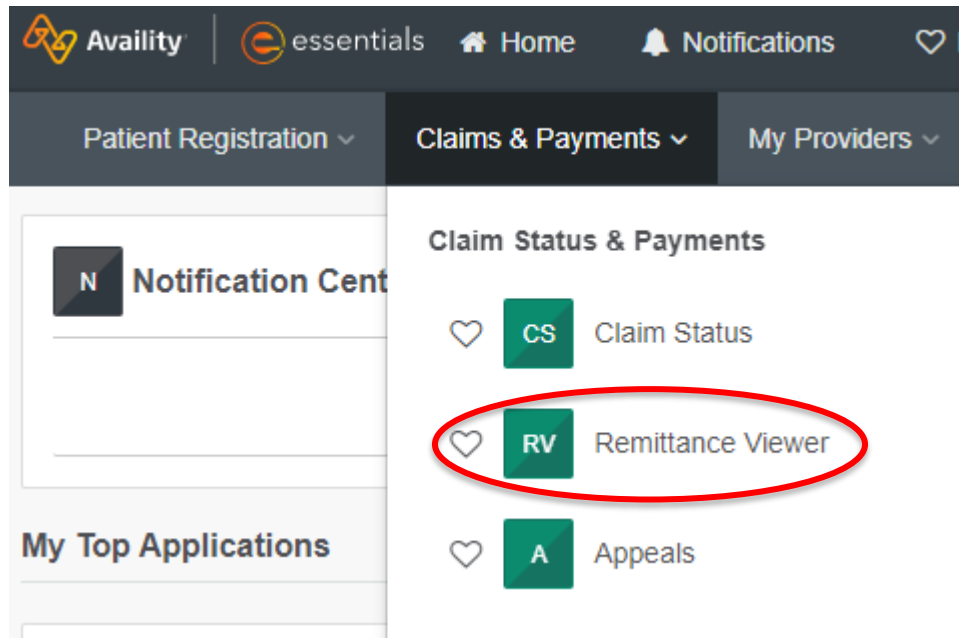
- Remittance Viewer

- If this is the first time you are searching for a remittance, then you will need to complete the “Manage Access” steps.
- The Remittance Viewer application allows the provider to access details on how the claim was processed.

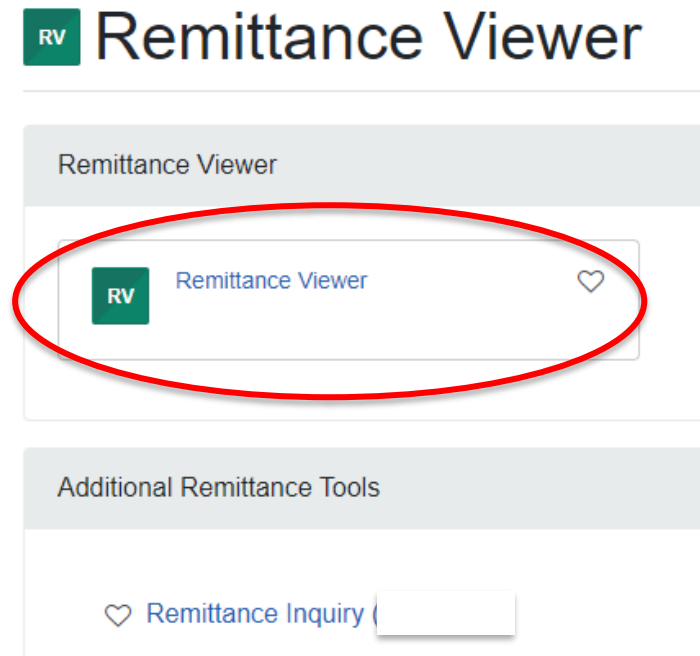
****YOU WILL NEED TO COMPLETE REGISTRATION PRIOR TO ACCESSING THIS INFORMATION. IF YOU HAVE NOT FINISHED THE REGISTRATION PROCESS, COMPLETE THAT FIRST, THEN RETURN TO THIS DOCUMENT**

REMITTANCE VIEWER

To start: go to the “Claims & Payment” drop down menu, choose “Remittance Viewer”

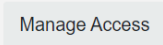
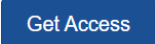


Choose Remittance Viewer on next page



MANAGE ACCESS



- If this is the first time you are searching for a remittance, then you will need to complete the “Manage Access” steps.
 - Click “Manage Access” button located in upper right corner of the screen 
 - Click “Get Access” button located on the right side of the screen 
 - Complete the fields on the screen, click “Get Access” button

Get Access

Can't find a remit? Please authenticate your organization to access remittance information, by providing check or EFT information for an ERA you received within the past 30 days (recommended) or most recent ERA file/EOB.

[? Why am I being asked to provide payment information?](#)

Organization	<input type="text" value="Select..."/>
Payee Tax ID	<input type="text"/>
Check/EFT Trace Number	<input type="text"/>
Check/EFT Amount	<input type="text" value="\$"/>
Check/EFT Date	<input type="text" value="mm/dd/yyyy"/>

Get Access

Cancel

Availity takes privacy and information security very seriously. You have to provide payment information only if you fall into the following categories:

- You're missing payers in the "Manage Access" screen of Remittance Viewer and you do not currently receive x12 835 files in an Availity mailbox.
- You need access to a payer that just became available on Availity.
- You need to add a Tax ID or NPI that is not on the "Manage Access" screen of Remittance Viewer.

REMITTANCE VIEWER, CONTINUED



To search by Check or EFT Number, enter the information in the search box using one of the following:

- Check/EFT number
- Payee Tax ID
- National Provider ID
- Payer Name – Bridgeview Company
- Choose date of check/EFT
 - The date is defaulted from 2 days to 2 years
 - Change date as needed

The system will default your tab choice to CHECK/EFT. To search for a single claim, choose the CLAIM tab. See next page for more details.

Home > Remittance Viewer

Need Help? Watch a demo for Remittance Viewer
Need help getting access to EOP/EOBs?

RV Remittance Viewer

Manage Access Give Feedback

Check / EFT Claim

Search Check / EFT #, Tax ID, NPI, Payer Name

Check / EFT Dates 02/14/2020 - 02/14/2022

Search

To view results,
Click "Search"

REMITTANCE VIEWER, CONTINUED



Example of search by Check/EFT number

RV Remittance Viewer Manage Access Give Feedback

Check / EFT Claim

Search Check / EFT Dates -

Check / EFT Number

Filter by: «

Organization

Check / EFT Amount

Date Received by Availability -

Payments issued from 01/21/2020 to 01/21/2022 Download CSV

« First 1 Last » Showing 1 - 1 of 1 Remits

Check/EFT #	Payer	Payee	Check/EFT Date	Received by Availability	Check/EFT Amount	Actions
<input type="text" value="1234567890"/>	BRIDGEVIEW COMPANY	<input type="text" value="Provider ABC"/>	01/02/2022	01/05/2022	\$0.00	<input type="button" value="User"/> <input type="button" value="Info"/> <input type="button" value="Download"/>

« First 1 Last » Showing 1 - 1 of 1 Remits

Quick access to information, check details or to download

Click on check number for more details.

Enter Check/EFT number in Search box, verify dates, click Search button for results

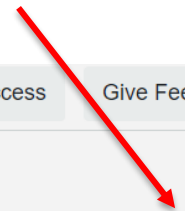
REMITTANCE VIEWER, CONTINUED



To search by claim the information in the search box using one of the following:

- Claim Number
 - Check/EFT Number
 - Payee Tax ID
 - National Provider ID
 - Member ID
 - Patient Control Number
 - Payer Name – Bridgeview Company
- Choose date of Check/EFT
- The date is defaulted from 2 days to 2 years
 - Change date as needed

To view results, Click "Search"

A screenshot of the "Remittance Viewer" web application. The header shows "RV Remittance Viewer" on the left and "Manage Access" and "Give Feedback" on the right. Below the header, there are two tabs: "Check / EFT" and "Claim", with "Claim" circled in red. A search bar contains the text "Claim #, Check / EFT #, Tax ID, NPI, Member ID, Patient Control #, Payer Name". To the right of the search bar are "Check / EFT Dates" fields with "02/14/2020" and "02/14/2022" entered, a calendar icon, and a blue "Search" button. A red arrow points from the text box above to this "Search" button.

REMITTANCE VIEWER, CONTINUED



Example of search by claim number

RV Remittance Viewer Manage Access Give Feedback

Check / EFT **Claim**

Search Check / EFT Dates -

✕ Claim Number

Filter by: Clear all filters <<

Organization

Patient Name

Patient ID

Check / EFT Amount

Payments issued from 01/21/2020 to 01/21/2022 Download CSV

Service Dates	Claim #	Payer	Check/EFT # (Check/EFT Date)	Patient Name (Patient Control #) (ID)	Patient Amt	Total Charged Amt	Total Paid Amt	Actions
12/03/2021 - 12/03/2021	<input type="text" value="1234567890"/>	BRIDGEVIEW COMPANY	<input type="text" value="1234567890 (01/02/2022)"/>	Joan Smith Pt Acct # 123456789	\$0.00	\$1,639.12	\$55.08	<input type="button" value="Download"/>

« First 1 Last » Showing 1 - 1 of 1 Remits

« First 1 Last » Showing 1 - 1 of 1 Remits

Click on claim number for more details

Click to download



THANK YOU

For technical support contact Availity 1-800-282-4548 or 1-800-AVAILITY. Or select **Help & Training | Availity Support** for additional Availity assistance.